



ŌRĀKEI SCHOOL

BOARD OF TRUSTEES

Meeting minutes

Monday 12th October 2020

Start: 7.02 pm.

Present: Vicki Beaumont (Chair), Michael Earl (Principal), Rangi Tamaariki-Liddle, Tanya Hansen, Diane Ah-Chan, Te Arepa Morehu, Natalie Charteris, Janine Dewes (Secretary)

1. Karakia: Te Arepa

2. Mihi: Vicki

3. Interest Register: Members completed the Interest Register form (a combination of contact details and conflict of interest)

4. Minutes

4.1 Confirmation of Minutes:

9.3c In terms of the uniform, additional to the rain jacket was a full fleece zip option. The uniform bottoms were to have gender removed on the website so that both boys and girls could wear either.

8.1 The Montessori option as an advertised special programme when pre-enrolling was to be removed. Former Montessori class parents and Montessori pre-school parents will be included in the correspondence after consultation.re. the disestablishment of Montessori.

6.1 The Management report (quarterly) will be included in the updated Triennial Plan.

Resolution 01.10.2020 : *That subject to the above three corrections the minutes of the meeting held on Monday 14 September 2020 are a true and correct record of the business conducted at that meeting.*

Moved: Te Arepa

Seconded: Natalie

AGREED

4.2 Matters arising from the Minutes

4.3 Action points from last meeting:

See the Action Points table.

5. Correspondence

UB

Term 3 – Monday July 26 to Friday October 1 (100 half days)

Term 4 – Monday October 18 to December 17 (88 half days)

Moved: Michael

Seconded: Tanya

AGREED

7.2 Year to date September 2020 financial statements and fixed asset list

Emily sent information about a decrease in the depreciation rates for ICT from five to three years. Diane recommended that the board should accept this which would be a sound financial decision.

The lines are looking good and Michael and Diane are getting together to discuss how best to spend that money in line with the Charter.

The Board will shift the meeting dates next year to accommodate the budget.

Resolution 05.10.20: *That the year to date September 2020 financial statements and fixed asset list are accepted and Treasurer's report for October 2020 are accepted.*

Moved: Natalie

Seconded: Rangi

AGREED

Resolution 06.10.20: *That the Board confirm that it has reviewed the useful lives of the school's asset categories and that they are considered to be fair and reasonable for the current year with the exception of information and communication technology which has reduced from five to three years.*

Moved: Michael

Seconded: Te Arepa

AGREED

8. Sub-Committee Reports

8.1 Stakeholder

The committee met to discuss the survey for the parents which is still ongoing. Rangi has also provided great questions which will be sent out in a couple of weeks.

8.2 Property

The cleaning contract from ACE Kare cleaning was provided for information.

Resolution 07.10.20: *That the Property Sub-Committee Report for October 2020 be adopted.*

Moved: Natalie

Seconded: Diane

AGREED

Resolution 08.10.20: *That the quote from FloorsafeNz to treat 182 square meters of tiles dated 22 September 2020 is approved and accepted.*

Resolution 13.10.20: That Te Arepa Morehu is appointed as the Orakei School Board's delegate for the NZTA SGM.

Moved: Vicki

Seconded: Tanya

AGREED

12. Karakia Whakamutunga Michael

Close 9.15 p.m.

Next meeting: Monday 9th November 2020 at 7 p.m. in the staffroom.