

This document is a summary of the safety measures we have put in place in response to the Ministry of Education guidelines for Alert Level 2.

## Guiding Principles for Alert Level 2 - Parents

The key principles for [Alert Level 2](#) are to:

- reduce the risk of someone getting infected in the first place
- ensure we can identify and contact anyone who becomes infected
- understand that Level 2 is not business as usual.

## School and Classroom Environment

- Hand sanitising stations are set up close to entry and exit points in classes and hubs
- Regular classroom cleaning will take place and will involve high touch areas being sanitised.
- Children are allowed to share equipment and resources and our regular classroom programme will resume.
- Children must use hand sanitiser every time they enter the classroom. **Please explain this to your child.**
- The physical spaces in the classroom have been set up in a way that reduces the need for queues or gathering.
- At mat times children will be encouraged to leave spaces between themselves and the person beside them.
- **Face coverings** are not required in schools at any alert level. Children and adults who wish to wear face coverings at school may do so if they want to.

## Hygiene procedures

- Children are to sanitise their hands every time they enter and exit the classroom.
- Children will wash their hands with soap and water before they eat. They will use the basins in their classrooms for this. Eating times will remain extended by 5 mins to accommodate this.
- Visuals and songs will be used to remind children of the hand washing procedures.
- Children will be reminded to cough and sneeze into their elbow.
- Teachers will be vigilant regarding their own health and will stay home if they are sick.

- Teachers will also closely monitor children and if they display any one of the following symptoms: runny nose, cough, high temperature or look unwell, they will be sent to the office and parents will be called to pick them up.

### Playtimes and Eating

- We are very pleased to announce that children are allowed to play on the playgrounds and use outdoor equipment.
- The lunchtime opportunities programme will be up and running from Monday 22nd Feb.
- Regular playtime rules apply
- At the end of playtime the children will need to return to their classes to wash their hands.
- Children will eat in their class groups not as a hub.
- Please ensure that your child has a water bottle as our drinking fountains will be closed. Water bottles can be refilled at the classroom taps throughout the day.

### Pick up and Drop off Process

- In order to adhere to the track and trace requirements of Alert Level 2, we will be using the official **NZ covid Tracer app**. If you need to enter onto the school site **you will need to scan the QR code at the gate. This applies to ALL Alert levels.**
- Entrance during school time will be through the Grace Street pedestrian entrance only

#### Drop off:

- Both Coates Ave and Grace Street entrances will be open from 8:30am to 8:50am. Coates Ave gate will be locked at 8:50am and Grace Street gate will be locked at 9am. Once the gates are locked you will need to call the office on 09 521 0657 to gain access.
- We ask that parents **do not come on to the site**. Older siblings can take younger ones to their classes or children can walk with a buddy if they need to.
- **For any new children** who are having their very first few weeks at school - you are welcome to accompany your child to their class but please stay outside. **Remember to use the Covid Tracer App.**

#### Pick up: (This has changed from previous Alert Level 2 procedures so please read carefully)

- Both Coates Ave and Grace Street gates will be open at 2:45pm

- Parents of **year 1 - 3** children are asked to pick up their children at 2:45pm. Please wait on or around the wooden platform outside R Hub. Teachers will bring the children outside to meet you at **2:45pm**. Once you are reunited with your child please leave the school grounds swiftly. This will allow for the safe collection of the next year group.
- Year 4- 8 children will be dismissed at 3pm. Where possible we ask that parents of **year 4 to 8** children **not come on site** to collect their child. Arrange a meeting spot with your child in the morning.
- **Siblings** may all be collected together. All siblings should go home with the **oldest** child in the family. Teachers of younger siblings will keep them in their classroom until they are collected by their older sibling.

### School programmes and assemblies

- We are very pleased to inform you that all of our school programmes will go ahead. This includes technology (starting this week), Choir, Likeminds, music therapy, soccer and tennis.
- Our lunchtime opportunities will start on Monday 22nd February.
- Assemblies and tuning in will be replaced by hub hui's until we return to Alert Level 1.

**Please rest assured that the classroom environment will continue to be fun and engaging for students and we will respond kindly and thoughtfully in all situations.**