

TRUSTEES

minutes

February 2021

BOARD OF

Meeting

Monday 15th

7.

00 pm via Zoom

Start: 7.02 pm

Present: Vicki Beaumont, Michael Earl(Principal), Rangi Tamaariki-Liddle, Paul Honnor, Te Arepa Morehu, Diane Ah-Chan, Natalie Charteris, Janine Dewes (Secretary)

1. Karakia
2. Mihi / Apologies
3. Appointments

3.1 Board Chair

Paul nominated Diane and Diane accepted the nomination.

Michael nominated Vicki and Vicki accepted the nomination.

Paul moved that the nominations closed. Both nominees spoke briefly on what they could offer as the next chairperson.

Result:- Diane - 1 vote. Vicki - 4 votes . With the majority of votes Vicki retained her role as Board Chair.

Resolution 01.02.2021: *That Vicki Beaumont is appointed the Board Chair for 2021.*

3.2 Deputy Chair

Natalie nominated Te Arepa and Te Arepa accepted.

Paul nominated Diane and Diane accepted. Vicki explained that the Deputy Chair also took on the role of Chair of the Remuneration Subcommittee.

Result: Te Arepa – 4 votes. Diane- 1 vote.

Resolution 02.02.2021: *That Te Arepa Morehu is appointed the Deputy Board Chair and Chair of the Remuneration Subcommittee for 2021.*

The new roll was discussed and particularly some of the reasons Year 6 and 7 students leave. There are a range of reasons i.e. bigger schools with more classes but the question is how do we

make our programmes more attractive to retain more of our Seniors ? Being a smaller school it is more flexible and these programmes can be implemented. Before the introduction of the zone

it was very easy to attend Orakei school but with the ballot it became less accessible. It is important to communicate to out-of-zone families when, where and how the ballot process works. It is

also essential to keep attracting families within the zone. The Board would also like to communicate more with the wider school community and key stakeholders and send positive news about the

good things that are happening in the school.

If the constraints of the school's geography are too small it is possible for the Board to alter the zone boundary (amend the area that the zone applies to) with the Ministry's blessing.

Resolution 06.02.2021: *That the Principal's Report be adopted.*

Moved: Michael
Seconded: Natalie
AGREED

7.2 Year to date Financial Statements and Treasurer's Report

Fundraising was very high last year with an extra \$57 000. An overspend in learning resources and property services was discussed but the 2020 budget in summary was good.

Resolution 07.02.2021: *That the year to date Financial Statements and Treasurer's Report for December 2020 be adopted.*

Moved: Diane
Seconded: Paul
AGREED

8. Sub-Committee Reports

8.1 Stakeholder

Matters discussed in action points discussion (survey and website).

8.2 Property

Michael included in the Board pack the property related matters which were the minutes of the pre-start meetings.

Resolution 08.02.2021: *That the Sub-Committee Reports be adopted.*

MOVED: Natalie
Seconded: Michael
AGREED

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NB. There will be an overlap with each committee and collaboration will be encouraged in the process.

8.35 pm –Procedural Motion to continue meeting.

11. Strategic Discussion

12. Other Matters

12.1 Replacement of Financial Services Provider

Due diligence was done and Education Services has replaced CES as the new financial services provider. The handover will take place between the two providers after C.E.S. has completed the

next audit. Kirsten (Education Services) will be able to significantly improve the workload of the front office and there are many other improvements that will take place during the transition.

Resolution 11.02.21: *That Orakei School terminate its current financial services contract with CES and enter into a new contract with Education Services.*

Moved: Diane
Seconded:
Paul **AGREED**

12.2 Reo Strategy for Rumaki Reo teachers

Rumaki teachers are to be giving at least 80% of Te Reo instruction in their classrooms. To ensure that all Kaiako are up-to-date with the latest Te Reo it is important to have a strategy whereby

professional development is undertaken and Wananga and other programmes are utilized. It is essential that quality teachers are recruited who also have a high proficiency in Te Reo.

12.3 Board Picnic – Thursday 18th March

The board picnic will be on the 18th March. There is a suggestion that it coincide with a Meet the Teacher event. Further ideas will be emailed around and the Stakeholder Committee will meet

to discuss the plan for the day.

12.4 FOS Wish list

The wish list will be deferred to the next meeting to coincide with the FOS AGM meeting and Stephanie Maitland. The board would like to engage her services.

Resolution 12.02.21: *To accept the fundraising support contract for \$4000 for three months work.*

13. Karakia Whakamutunga Te Arepa Morehu

WB